



CAMP GULF

10005 W. Emerald Coast Parkway Miramar Beach, Florida 32550

Job Title:

Maintenance/Project

Employment Status:

Workamper

Company Expectations:

CAMP GULF expects you to conduct yourself with the utmost integrity and honesty, knowing that you are representing CAMP GULF at all times, during work and off work hours while on the premises. As an employee, your attitude shall be that of friendliness, teamwork, and cooperation at all times. You are to be productive while on the clock and work your scheduled hours. CAMP GULF's Policies Manual is to be followed at all times and you are expected to exemplify the highest level of customer service.

Job Descriptions:

Maintenance/Projects personnel are required to have some experience in electrical, plumbing, mechanical, carpentry, and construction. All equipment, building, and campsite maintenance shall be done regularly, safely and in accordance to the manufacturer's manuals. All repairs are to be reported to management. The Maintenance/Projects staff shall keep the shop and Pole Barn area neat, clean and organized. It is the responsibility of M/P to log all regularly scheduled maintenance as it has been completed. The Maintenance/Projects personnel will always direct the guests to the SUNNYBOOK for what they need during their stay here and repair any item/s that have been reported.

Responsibilities:

- To keep "Guest Experience" first. (CAMP GULF - Campers Are My Priority)
- To complete maintenance requests (Urgent and Regular).
- To work on Projects authorized by the General Manager.
- To maintain all Park vehicles. (Park truck, "Go Truck", Ford tractor, Kubota, Golf carts and Segways)
- To do weekly, monthly and yearly preventive maintenance on buildings, equipment, cabins, power pedestals and vehicles.
- To report all questions and concerns to your Maintenance/Project Supervisor.
- To document all maintenance and repairs in log books.
- To keep maintenance shop organized and clean.
- To work you scheduled hours.
- Contribute to team effort by accomplishing related results as needed.

Skills:

- Experience in electric, plumbing, mechanical, carpentry, and construction.
- Understand and be able to operate common power and hand tools.
- Experience in the use of heavy equipment.
- To provide good customer service.
- Good communication and situation solving skills.

Conditions of Work:

- Must be able to push/pull/lift up to 25 pounds. Job frequently requires use of arms, hands, and fingers. Requires walking, sitting, crouching, kneeling, and standing.
- Must be able to use ladders.
- Must be willing and able to work outdoors, sometimes in extreme weather conditions.
- Frequent contact with guests requiring courtesy, discretion, and sound judgment.

Name: _____ Signature: _____ Date: _____

While this job description is intended to be an accurate reflection of the essential job required, management reserves the rights to modify, add, or remove duties from particular jobs and to assign other duties as necessary.